

SCRUTINY COMMISSION – 23RD JUNE 2004

**REVIEW OF THE COUNTY COUNCIL'S RELATIONSHIP
WITH TOWN AND PARISH COUNCILS**

SCOPE AND MEMBERSHIP OF THE FIVE-MEMBER PANEL

Purpose

1. The purpose of this report is set out the terms of reference and membership of the proposed five-member panel to review the County Council's relationship with Parish and Town Councils.

Terms of Reference

2. The Scrutiny Reference Group has suggested the following terms of reference for the Panel:-

'To consider ways of improving the relationship with Town and Parish Councils including:-

- a) the process of consultation and the provision of information;
- b) co-ordination of services delivered by the County Council and Parish and Town Councils;
- c) arrangements for delivering services which may be delivered by both types of authorities;
- d) the impact of the Quality and Town Parish Council Scheme.'

Timetable

3. The Reference Group also considered and agreed that the Panel should commence work in September and seek to conclude its business and report its findings by March 2005.

Membership

4. The Group Whips have been consulted and the following nominations received:-

Mr Page CC
Prof Preston CC
Mrs Sherwin CC

Mr Brown CC

Liberal Democrat
nomination awaited

It is the turn of the Conservative Group to nominate the Chair.

Recommendation

5. The Commission is asked to approve the establishment of the Panel with the terms of reference as outlined in paragraph 2 above.

Background Papers

Report to the Commission on 28th April – Quality Town and Parish Councils.

Officer to contact

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